3/9/2020

Dear Community Groups,

The City of San Clemente’s Recreation Division organizes a few events for the community and we are exited to have you join us. We average about 5,000-10,000 people who attend these event, where they enjoy a few hours of activities for children, such as carnival games, crafts, cookie decorating and more. As part of the events, we have volunteers who help us host an activity. I would like to invite and encourage all of the San Clemente non-profit groups and organizations to participate and hosting one of the activities. This is an opportunity for you to promote your organization and at the same time, meet residents of San Clemente. You are provided with supplies for the booth you are hosting and you are welcome to bring any advertising materials and display them in your booth (which is either 5x5 or 10x10).

We process volunteer applications and assign booths for Spooky San Clemente, Santa’s Village by the Sea, Sensational Springtacular, and Cinco de Mayo, which take place at a City Park location. If this is something you are interested in, please fill out the attached form and forward it to me at your earliest convenience. If you have any questions or would like more information, please do not hesitate to contact me.

Thank you for your time and hope to hear from you soon.

Wendyann Fernandez
Recreation Coordinator
**RECREATION DIVISION SPECIAL EVENT INTEREST FORM**

*Please check all events of interest.*

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spooky San Clemente</td>
<td>Saturday, October 24</td>
</tr>
<tr>
<td>Sensational Springtacular</td>
<td>Saturday, April 11</td>
</tr>
<tr>
<td>Santa’s Village by the Sea</td>
<td>Saturday, December 5</td>
</tr>
<tr>
<td>Cinco de Mayo</td>
<td>Saturday, May 2</td>
</tr>
</tbody>
</table>

**Non-Profit/Organization:**

**Contact Person:**

**Mailing Address:**

**Telephone:** ( )  
**Cell Phone:** ( )

**Email Address:**

Select all areas of interest: Games ______ Corn Maze______ Inflatables ______ Slides ______

(Depending on event, only one area may be available.)

**Additional Notes:**

- City will provide the supplies needed for the event (games, prizes, crafts, decorations and signage).
- **Please complete and return by mail, in person, or fax to:**

  San Clemente Community Center  
  100 N. Calle Seville  
  (949) 361-8264  
  Fax: (949) 361-8280

  San Clemente Aquatics Center  
  987 Ave. Vista Hermosa  
  (949) 429-8797  
  Fax: (949) 429-8947

Approved applicants will receive a letter of confirmation with their assignment information.

**Photo Release:** I understand that at various times City representatives may photograph activities of City recreation programs, special events and participants. By signing this form, I authorize the City of San Clemente to use or publish any photographs taken of me or applicant volunteers to promote classes on the City’s website and other internet publicity, and/or in future publications of City brochures and/or flyers.

**Volunteers:** Applicant acknowledges that the individuals assisting with applicant event are volunteers of the applicant and not volunteers of the City of San Clemente. Applicant volunteers will read and sign a release and waiver of liability.

**Release and Waiver of Liability and Indemnity Agreement:** The undersigned hereby releases the City of San Clemente and its officers, agents and employees from all liability to the undersigned (and from any minor participants for whom the undersigned has the capacity to contract), thereby releasing, indemnifying, and holding harmless the City of San Clemente, its officers, agents, and employees from all liability to the undersigned (and said minors) for any loss or damage on account of physical, mental and emotional injury to the undersigned (of said minors) caused by negligence of the City of San Clemente, its officers, agents and employees. The undersigned hereby assumes full responsibility for, and the risk of, physical, mental and emotional injury due to the negligence of the City of San Clemente, its officers, agents and employees. The undersigned recognizes for himself or herself, and any minors, that the events and occurrences to which this release applies can be dangerous and as a result of signing below, the undersigned is accepting those risks for himself or herself, and for any minor participants for whom the undersigned can contract.

I, THE UNDERSIGNED, AM FAMILIAR WITH THE NATURE OF ACTIVITIES AND CERTIFY THAT I HAVE READ AND UNDERSTAND THIS WAIVER AND RELEASE AS IT APPLIES TO MYSELF AND TO ANY MINORS FOR WHOM I AM SIGNING.

**Name of Applicant:** ___________________________  
**Date:** ___________________________

**Signature of Applicant:** ___________________________