

Permit # \_\_\_\_\_



# City of San Clemente Planning Division

910 CALLE NEGOCIO, SUITE 100, SAN CLEMENTE CA 92673

Phone: (949) 361-6100

Fax: (949) 366-4750

E-mail: [planning@san-clemente.org](mailto:planning@san-clemente.org)

## ADMINISTRATIVE SIGN PERMIT

**Note:** Complete sign plans, site plan, elevation and permit fee must be submitted to the Planning Division prior to issuance of permit.

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Description of signs including size, type, and materials:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

---

### FOR OFFICE USE ONLY

PERMIT FEE:     \$60.00    

DATE ISSUED: \_\_\_\_\_

DATE EXPIRES: \_\_\_\_\_

ISSUED BY: \_\_\_\_\_

RECEIPT#: \_\_\_\_\_