



CITY OF SAN CLEMENTE

REGULAR CITY COUNCIL

MEETING AGENDA

City Council Chambers
San Clemente Civic Center
100 Avenida Presidio
San Clemente, California
www.san-clemente.org

December 3, 2019
5:00 p.m. - Closed Session
6:00 p.m. - Business Meeting

Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.

RULES FOR ADDRESSING COUNCIL

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and submit it to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an **agendized** item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a **non-agendized** issue will be invited to address Council during the "Oral Communications" portion of the meeting.
- When invited by the Mayor Pro Tem, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Please limit your presentation to three minutes.

MISSION STATEMENT

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

Maintaining a safe, healthy atmosphere in which to live, work and play;

Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;

Providing for the City's long-term stability through promotion of economic vitality and diversity...

Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.

CLOSED SESSION (5:00 P.M.)

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of Cases: 5

Case Name: Housing is a Human Right Orange County, et al v. County of Orange, et al.

Case Number: USDC 8:19-CV-00388 DOC-KES

Case Name: Emergency Shelter Coalition v. City of San Clemente

Case Number: 30-2019-01080355-CU-WM-CXC

Case Name: Anthem Sales Management, LLC et al. v. City of San Clemente et al.

Case Number: 30-2019-01063861-CU-WM-CJC

Case Name: San Clemente Coastal Access Alliance, et al. v. City of San Clemente, et al.

Case Number: 30-2018-01034124-CU-WM-CJC

Case Name: City of San Clemente v. Foothill/Eastern Transportation Corridor Agency and County of Orange

Case Number: 30-2017-00934703-CU-PT-CXC

Closed Session items continued on next page

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code section 54956.8

Property: 654 Camino de los Mares (San Clemente hospital)

Agency Negotiators: City Manager, Assistant City Manager, City Attorney, and Steven Ruosso

Negotiating Parties: City of San Clemente and Memorial Health Services and Saddleback Memorial Medical Center and/or their authorized agent(s)

Under Negotiation: Interim or Long Term Acquisition or Lease

Property: 2.2 acre section of and 80 acre parcel on the southwest corner of Avenida La Pata and Vista Hermosa, Assessor's Parcel Number 678-163-01

Agency Negotiators: City Manager and Assistant City Manager

Negotiating Parties: City of San Clemente, proposing parties and/or their authorized agent(s)

Under Negotiation: Consideration of proposals for acquisition or lease of surplus property

C. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code section 54956.9(d)(4)

Number of potential cases: 1

D. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representative: Assistant City Manager

Unrepresented employees: All Employees

Employee organization: San Clemente City Employees Association

BUSINESS MEETING (6:00 P.M.)

CALL TO ORDER

INVOCATION - Candie Blankman, Pastor, San Clemente Presbyterian Church

PLEDGE OF ALLEGIANCE

ROLL CALL

Holiday Serenade - San Clemente High School Madrigals

Holiday serenade by the San Clemente High School Madrigals, under the direction of CJ Daniel.

A. **ADMINISTRATION OF OATH OF ALLEGIANCE, AND ELECTION OF MAYOR AND MAYOR PRO TEMPORE**

(1) **Oath of Allegiance - Newly-Elected Councilmember**

Administration of the Oath of Allegiance to Newly-Elected Councilmember Gene James.

(2) **Election of Mayor and Mayor Pro Tempore**

The City Clerk will conduct the election for Mayor. The newly elected Mayor will then assume the Mayor's seat and will conduct the election for Mayor Pro Tempore.

1. **Special Presentations.**

A. **Toll Road Update**

B. **Update on Homeless Issue**

2. **Oral Communications (Part 1).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Speakers may address Council once during either Oral Communications Part 1 or Part 2. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 10. When invited by the Mayor Pro Tem, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

3. **Motion waiving reading in full of all Resolutions and Ordinances.**

4. **Consideration of agendizing items requiring immediate action.** Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.

5. **Closed Session Report - City Attorney.**

6. **Consent Calendar.** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.

A. **City Council Minutes**

Staff Recommendation

(1) [Approve the Regular City Council Meeting Minutes of November 5, 2019.](#)

B. Receive and file:

(1) [Coastal Advisory Committee Regular Meeting Minutes of October 10, 2019.](#)

(2) [Planning Commission Study Session Adjourned Regular Meeting Minutes of November 20, 2019.](#)

(3) [Planning Commission Regular Meeting Minutes of November 20, 2019.](#)

C. **Warrant Register**

[Approve Wire Transfers Nos. 2136 through 2144 and Warrant Nos. 563184 through 563277, paid on 11-22-19, in the amount of.....\\$ 833,749.33](#)

[Approve Warrant Nos. 563278 through 563497, paid on 11-29-19, in the amount of.....\\$ 3,099,513.99](#)

TOTAL WARRANT REGISTER.....\$ 3,933,263.32

Payroll Register

Approve Warrant Nos. 760 through 763 and Automatic Deposit Advises 60378 through 60671, for the period 11-4-19 through 11-17-19, paid on 11-22-19, in the amount of.....\$ 489,352.03

TOTAL PAYROLL REGISTER.....\$ 489,352.03

- D. [Contract Amendment – Short-Term Wastewater Services Agreement](#)
Pages 6D-1 through 6D-24

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Amendment No. 7 to Contract C17-55, by and between the City of San Clemente and the Santa Margarita Water District, to extend the contract to treat wastewater flows from Talega for 120 days.
2. Approve, and authorize the City Manager to approve, future amendments to the Agreement for a maximum of three additional months.

- E. [Declaration of Surplus and Disposition of Retired Fleet Equipment](#)
Page 6E-1

Staff Recommendation

Declare the Beach Cleaning Equipment, Unit #1166, surplus and approve and authorize its disposal per Policies and Procedures 201-2-4 at the discretion of the Assistant City Manager or his designee.

- F. [Resolution Supporting the Keeping California Safe Act of 2020](#) Pages 6F-1 through 6F-4

Staff Recommendation

Adopt Resolution No. 19-46 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, IN SUPPORT OF THE REDUCING CRIME AND KEEPING CALIFORNIA SAFE ACT OF 2020.

- G. [Contract Award – Water Quality Management Plan \(WQMP\) Program Assessment and Implementation Services](#) Pages 6G-1 through 6G-91

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Contract C19-82, by and between the City of San Clemente and Geosyntec Consultants, providing for Water Quality Management Plan Program Assessment and Implementation Services, in an amount not to exceed \$94,444 for the initial year of the agreement.
2. Authorize the City Manager to approve future amendments to the agreement for WQMP Plan Check Review, not to exceed \$40,000 per fiscal year for a maximum of two additional years.
3. Authorize the transfer of \$63,244 from Salary Savings in Account 057-541-41010 to Account 057-541-43690 Professional Services.

- H. [Release of Performance and Labor and Material Bonds Related to the Marblehead Coastal Development Entry Monument Signage Improvements for Tract 8817](#) Pages 6H-1 through 6H-5

Staff Recommendation

Adopt Resolution No. 19-47 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AUTHORIZING THE RELEASE OF PERFORMANCE AND LABOR & MATERIAL BONDS RELATED TO THE MARBLEHEAD COASTAL DEVELOPMENT ENTRY MONUMENT SIGNAGE IMPROVEMENTS IN TRACT 8817.

- I. [Orange County Transportation Authority \(OCTA\) Grant Submittal – San Clemente Trolley Continuation](#) Pages 6I-1 through 6I-14

Staff Recommendation

1. Authorize the submittal of Measure M2 (Project V) grant application to OCTA for the San Clemente Trolley and Rideshare Beta Test Rider programs.
2. Adopt Resolution No. 19-48 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING THE SUBMITTAL OF THE SAN CLEMENTE TROLLEY CONTINUATION APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE PROJECT V COMMUNITY-BASED TRANSIT/CIRCULATORS PROGRAM.

- J. [Resolution to Affirm Commitment to Implement Projects in the Federal Transportation Improvement Program \(FTIP\)](#) Pages 6J-1 through 6J-13

Staff Recommendation

Adopt Resolution No. 19-49 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, CERTIFYING THAT THE CITY OF SAN CLEMENTE HAS THE RESOURCES TO FUND CITY PROJECTS IN THE FEDERAL FISCAL YEAR 2020-21 – 2025-26 TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM.

7. **Public Hearings.** The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

A. [Zoning Amendment 19-290 – Regulations for Secondhand Dealers \(Thrift Store Ordinance\)](#) Pages 7A-1 through 7A-59

Continued Public Hearing to consider a City-initiated amendment to San Clemente Municipal Code Title 17, the Zoning Ordinance, regarding the regulation of secondhand dealers (thrift stores).

Staff Recommendation

1. Find and determine that the Ordinance is exempt from the requirements of the CEQA pursuant to CEQA Guidelines Sections 15060(c)(2 and 3).
2. Introduce Ordinance No. 1682 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE APPROVING ZONING AMENDMENT 19-290, BY MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS AND AMENDING MUNICIPAL CODE TITLE 17 (ZONING), CHAPTERS 17.28 (SPECIAL USES), 17.36 (COMMERCIAL ZONES AND STANDARDS), 17.40 (MIXED-USE ZONES AND STANDARDS), AND 17.88 (DEFINITIONS), TO REGULATE SECONDHAND DEALERS.

B. [Assessment of Costs to Property Owners to Correct Defective Sidewalks Repaired Under the FY 2018 Sidewalk Repair Program](#) Pages 7B-1 through 7B-61

Public Hearing to consider the assessment of charges to applicable properties in the Sidewalk Repair Program for an amount to equal 50% of the City costs to repair defective sidewalks abutting their properties.

Staff Recommendation

Adopt Resolution No. 19-50 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING THE PROPERTY OWNER SHARE OF COSTS FOR REPAIRS PERFORMED IN THE FISCAL YEAR 2018 SIDEWALK REPAIR PROGRAM, PROJECT NO. 28303 AND AUTHORIZING THE FINANCE DIVISION TO INVOICE THOSE COSTS.

C. [Adoption of Ordinance No. 1683 - 2019 California Building and Fire Codes and Local Amendments](#) Pages 7C-1 through 7C-96

Public Hearing to consider adopting Ordinance No. 1683, a City-initiated amendment to San Clemente Municipal Code Title 8, Health and Safety, and Title 15, Buildings and Construction, regarding the adoption of the 2019 California State Building and Fire Codes and local amendments to those various codes.

Staff Recommendation

Adopt Ordinance No. 1683 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING TITLE 15 CHAPTERS 15.08, 15.12, 15.16, 15.20, 15.22, 15.23 AND TITLE 8 CHAPTER 8.16 OF THE SAN CLEMENTE MUNICIPAL CODE AND ADDING TO TITLE 15 CHAPTERS 15.05, 15.11, 15.14, 15.17, AND 15.18, ADOPTING BY REFERENCE THE 2019 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), CONSISTING IN PART OF THE 2019 ADMINISTRATIVE CODE, THE 2019 CALIFORNIA BUILDING CODE, THE 2019 CALIFORNIA RESIDENTIAL CODE, THE 2019 CALIFORNIA ELECTRICAL CODE, THE 2019 CALIFORNIA MECHANICAL CODE, THE 2019 CALIFORNIA PLUMBING CODE, THE 2019 CALIFORNIA FIRE CODE, THE 2019 CALIFORNIA GREEN BUILDINGS STANDARD CODE, THE 2019 CALIFORNIA ADMINISTRATIVE CODE, THE 2019 CALIFORNIA ENERGY CODE, THE 2019 CALIFORNIA HISTORICAL BUILDING CODE, THE 2019 CALIFORNIA EXISTING BUILDING CODE, AND THE 2019 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN ADDITIONS, AMENDMENTS AND DELETIONS.

D. [Adoption and Amendment of the 2018 International Property Maintenance Code and Relocation of the Adopted 1997 Uniform Code for the Abatement of Dangerous Buildings to a New Chapter of the San Clemente Municipal Code](#) Pages 7D-1 through 7D-11

Public Hearing to consider a proposed Ordinance for the adoption and amendment of the 2018 International Property Maintenance Code and relocation of the adopted 1997 Uniform Code for the Abatement of Dangerous Buildings to a New Chapter 8.78, Property Maintenance, of the San Clemente Municipal Code.

Staff Recommendation

Introduce Ordinance No. 1688 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, TO ADOPT, WITH AMENDMENTS, THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE AND RELOCATE THE ADOPTED 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS TO A NEW CHAPTER 8.78, PROPERTY MAINTENANCE, OF THE SAN CLEMENTE MUNICIPAL CODE.

E. [230 W. Marquita - Historic Property Preservation Agreement 19-359 – Swiqart House Mills Act Contract](#) Pages 7E-1 through 7E-49

Public Hearing to consider entering into an Historic Property Preservation Agreement (Mills Act) for an historic property within the Residential Medium Zoning District and within the Coastal Zone (RM-CZ), located at 230 W. Marquita.

Staff Recommendation

Adopt Resolution No. 19-50 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING HISTORIC PROPERTY PRESERVATION AGREEMENT 19-359 FOR THE PROPERTY LOCATED AT 230 W. MARQUITA.

F. [1814 N. El Camino Real – Historic Property Preservation Agreement 19-215 – Historic Aquarium Café Building Mills Act Contract](#) Pages 7F-1 through 7F-54

Public Hearing to consider entering into an Historic Property Preservation Agreement (Mills Act) for an historic property within the Mixed Use 1 Zoning District and within the Architectural, Central Business, and Coastal Overlay Zones (MU1-A-CB-CZ), located at 1814 N. El Camino Real.

Staff Recommendation

Adopt Resolution No. 19-51 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING HISTORIC PROPERTY PRESERVATION AGREEMENT 19-215 FOR THE PROPERTY LOCATED AT 1814 N. EL CAMINO REAL.

G. [Short Term Apartment Rental Permit 19-295 \(Bokl STAR\) - 119 Avenida San Pablo Units B, C and D](#) Pages 7G-1 through 7G-57

Public Hearing to consider a City Council initiated appeal of Short Term Apartment Rental Permit 19-295, the Bokl STAR, regarding the approved use of a short term rental at 119 Avenida San Pablo, Units B, C, and D.

Staff Recommendation

1. Determine the project is Categorically Exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15301 (Class 1: Existing Facilities).
2. Adopt Resolution No. 19-52 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING SHORT TERM APARTMENT RENTAL PERMIT NUMBER 19-295, BOKL STAR, A REQUEST TO ALLOW THREE SHORT TERM APARTMENT RENTAL UNITS AT 119 AVENIDA SAN PABLO UNITS B, C, AND D.

8. Unfinished Business.

- A. [Code Amendment Relating to the Operations, Composition and Appointment of Members of Various City Commissions and Committees; and Establishment of a Public Safety Committee](#) Pages 8A-1 through 8A-26

Report from the City Clerk concerning the possibility of 1) amending the Code of the City of San Clemente as it relates to the operations, composition and appointment of members of various City Commissions and Committees; and 2) establishing a Public Safety Committee.

Staff Recommendation

1. Introduce Ordinance No. 1684 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING CHAPTERS 2.28, 2.32, 2.36, 2.40, 2.42 AND 2.43 OF THE CODE OF THE CITY OF SAN CLEMENTE, RELATING TO THE BEACHES, PARKS AND RECREATION COMMISSION, PLANNING COMMISSION, GOLF COURSE COMMITTEE, HUMAN AFFAIRS COMMITTEE, COASTAL ADVISORY COMMITTEE AND INVESTMENT ADVISORY COMMITTEE, RESPECTIVELY.
2. Determine that the terms of all existing standing Commission and Committee members shall expire on June 30, 2020 and direct the City Clerk to return to Council by no later than May 1, 2020 to seek authorization to advertise the upcoming vacancies and to schedule the dates for Council to interview candidates and make appointments.
3. Approve the proposed membership, duties and operating procedures for the Public Safety Committee and authorize the City Clerk to advertise for applicants. Establish a date/time in which to interview and make appointments to the Committee. Determine that the terms of the newly-created Public Safety Committee members will commence immediately upon appointment.

9. New Business.

None.

10. **Oral Communications (Part 2).** Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When invited by the Mayor Pro Tem, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation, not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

11. **Reports.**

A. **Commissions and Committees**

B. **City Manager**

C. **City Attorney**

D. **Council Members**

- (1) [Establishment of Council Meeting Schedule and Possible Joint Meeting\(s\) for 2020](#) Page 11D(1)-1

Staff Recommendation

- 1) Determine whether to meet with the City's Commissions and Committees in 2020, and if so, schedule the date(s) for the joint meeting(s).
- 2) Determine whether to cancel Council meeting(s), possibly in July and/or August 2020, to accommodate Council/Staff vacations.
- 3) Determine whether to cancel or reschedule the Regular Council Meetings of March 3, 2020 and November 3, 2020 because they fall on major election dates.
- 4) Determine whether to cancel or reschedule the Regular Council Meeting of January 5, 2021.

- (2) **Update to Council Appointees to Regional Committees, Commissions and Boards** Pages 11D(2)-1 through 11D(2)-6

Staff Recommendation

1. Update Councilmember appointments to various regional committees, commissions and boards.
2. Determine the Councilmember who will serve as the City's representative to the Orange County Fire Authority Board of Directors. If Council selects a Councilmember other than Councilmember Ward (who is the City's current OCFA representative), adopt Resolution No. 19-53 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS, with the direction that the name of the City's new Director be inserted.

- (3) **Consideration of Establishing a Standing Committee on Homelessness** Page 11D(3)-1

Staff Recommendation

1. Determine whether to establish a Committee on Homelessness as a standing committee.
2. Determine whether to establish the number of members to serve on the Committee and appoint individuals to serve on the Committee, or delegate such authority to Councilmember Ferguson and Mayor Pro Tem Bane.
3. Determine whether to establish the goals of the Committee, or delegate such authority to Councilmember Ferguson and Mayor Pro Tem Bane.
4. If Council chooses to establish the Committee on Homelessness as a standing committee, direct the City Manager to assign staff support to the Committee.

- (4) **Establishment of date/time to interview and make an appointment for the City Representative to the Orange County Mosquito and Vector Control District Board of Trustees**

12. **Resolutions/Ordinances.**

- A. [Ordinance No. 1685 \(Second Reading\) – Clarification of Standards Regulating Nonconforming Mobilehome and Mobilehome Park Uses](#)
Pages 12A-1 through 12A-7

Staff Recommendation

Adopt Ordinance No. 1685 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING SUBSECTION 17.28.190.A, SECTION 17.72.020, SUBSECTION 17.72.030.C.3, AND SUBSECTION 17.72.060.E OF TITLE 17 OF THE SAN CLEMENTE MUNICIPAL CODE TO CLARIFY STANDARDS REGULATING NONCONFORMING MOBILEHOME AND MOBILEHOME PARK USES.

- B. [Ordinance No. 1686 \(Second Reading\) – Ticket-Required Areas of the City's Transit Facilities](#) Pages 12B-1 through 12B-4

Staff Recommendation

Adopt Ordinance No. 1686 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE ADDING CHAPTER 12.40, TRAIN STATIONS, TO THE SAN CLEMENTE MUNICIPAL CODE RELATING TO TICKET-REQUIRED AREAS OF THE CITY'S TRANSIT FACILITIES.

- C. [Ordinance No. 1687 \(Second Reading\) – Tents in City Parks](#) Pages 12C-1 through 12C-3

Staff Recommendation

Adopt Ordinance No. 1687 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE ADDING SECTION 12.28.030 TO THE SAN CLEMENTE MUNICIPAL CODE RELATING TO TENTS IN CITY PARKS.

13. **Adjournment.**

The next Regular Council Meeting will be held on December 17, 2019 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. and the regular business meeting will take place at 6:00 p.m.

Please note the Regular Meeting of January 7, 2020 was previously cancelled.

CITY COUNCIL MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO COUNCIL

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

MEETINGS RECORDED AND TELEVISED

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 854. Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

LENGTH OF MEETINGS

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 100 Avenida Presidio, San Clemente. Closed Session items are considered at 5:00 p.m. and the Business Meeting begins at 6:00 p.m. Additional meetings of the City Council may be called as needed.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours.

The City Clerk's Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, please send an email to cityclerk@san-clemente.org or call 949-361-8200.