



# PRESS RELEASE

## CITY OF SAN CLEMENTE

OFFICE OF THE CITY MANAGER  
JAMES MAKSHANOFF, CITY MANAGER

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**FOR IMMEDIATE RELEASE**  
**8/14/2019**

### **San Clemente City Hall New Customer Service Lobby**

August 14, 2019...San Clemente, California...In preparation of the completion of the City's new customer service lobby, the City will be modifying the hours for the permitting counter on the following dates:

- Thursday, August 22, 2019, the permitting counter will be open from 7:30am to 12:30pm
- Monday, August 26, 2019, the permitting counter will be open from 2:30pm to 5:30pm

City Hall, located at 910 Calle Negocio, is home to the City's Department of Public Works, Finance & Administrative Services, Community Development, and City Manager's Office. These departments will remain open for business and phone calls during the revised hours. This one-time modification to the permit counter hours of operation will help facilitate the final move to the City's new customer service lobby.

The new customer service lobby will be a great benefit to the community and the residents as an improved one-stop shop for any permitting, business license and utility payment needs. "The new layout will provide a better experience for customers and will allow staff to better serve the community," said City Manager James Makshanoff.

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City of San Clemente 910 Calle Negocio, San Clemente, California 92673

(949) 361-8200 FAX (949) 361-8283

For more information about the City Hall, including hours and services, please visit <https://www.san-clemente.org/>.

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