



## AGENDA

### SAN CLEMENTE GOLF COURSE COMMITTEE THURSDAY, SEPTEMBER 6, 2018, 6:00PM

Old City Hall, 100 Avenida Presidio, San Clemente CA  
Council Chambers

**\*\*PLEASE NOTE TIME AND LOCATION\*\***

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FOR ADDRESSING THE COMMITTEE: If you wish to address the Committee, please identify yourself to the Secretary and you will be permitted to speak at the appropriate time.  
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1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
  - A. Approval of minutes of the Regular Meeting held July 5, 2018
3. **PUBLIC INPUT**

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*Members of the audience who wish to address the Committee on matters of public interest pertaining to the City that are not on the agenda may stand, state their name and the City in which they reside, and make their presentation. Please limit presentations to three minutes. Since the Committee cannot discuss or take action on matters not on the agenda, items of concern which are not urgent in nature can be resolved more expeditiously by completing and submitting a written request to the Beaches, Parks & Recreation Department or Golf Division. For matters on the agenda, public comments will be received at the time the Committee considers the agenda item.*  
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4. **OLD BUSINESS**
  - Update on proposed Wedgewood projects.
  - Update on FY 2018 golf projects
5. **NEW BUSINESS**
  - None
6. **COMMUNICATIONS**
  - Presentation of any comments from public to staff since last meeting
7. **ITEMS FROM STAFF**
  - Monthly Report
8. **ITEMS FROM COMMITTEE MEMBERS**
9. **ADJOURNMENT**
  - Adjourn to the Regular Golf Course Committee meeting to be held Thursday, November 1, 2018 at the old San Clemente City Hall Council Chambers, located at 100 Avenida Presidio, San Clemente, CA.

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*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Written material distributed to the Golf Course Committee after the original agenda packet was distributed is available for public inspection in the Golf Division office, located at 402 Calle Bahia, during normal business hours.*  
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## CITY OF SAN CLEMENTE

### MINUTES OF THE REGULAR GOLF COURSE COMMITTEE MEETING

**THURSDAY, JULY 5, 2018, 6:00 P.M.**

A regular meeting of the Golf Course Committee of the City of San Clemente was called to order on Thursday, July 5, 2018, at 6:00 p.m., at the City of San Clemente Council Chambers, 100 Avenida Presidio, San Clemente, CA 92672.

#### **1. ROLL CALL**

Committee members present: Rick Divel, Chris Eldridge, Tim Kiernan, Darlyn Regan, Parker Steel, Dick Veale

Committee members absent: Nick Azzollini

Staff present: Jordan Gilmore, Golf Course Maintenance  
Leadworker  
Maile Stivers, Administrative Assistant

#### **2. APPOINTMENT OF OFFICERS FOR FISCAL YEAR 2019**

MOTION BY COMMITTEE MEMBER DIVEL, SECOND BY COMMITTEE MEMBER VEALE, AND CARRIED 6-0, to elect Tim Kiernan to Chairperson.

MOTION BY COMMITTEE MEMBER VEALE, SECOND BY COMMITTEE MEMBER DIVEL, AND CARRIED 6-0, to elect Chris Eldridge to Vice Chairperson.

#### **3. APPROVAL OF MINUTES**

##### **A. Approval of Minutes of the Regular Meeting held May 3, 2018**

MOTION BY COMMITTEE MEMBER DIVEL, SECOND BY COMMITTEE MEMBER ELDRIDGE, AND CARRIED 6-0, to approve the minutes of the regular meeting held May 3, 2018.

#### **4. PUBLIC INPUT**

Mandy Hamilton, Women's Club President, inquired about the timeline for the #13 gold and silver tee boxes; inquired about the timeline for permanent placement of the silver tees; and opined the course looks great.

**5. OLD BUSINESS**

A. Update on Proposed Wedgewood Projects

Committee Members discussed the contents of the administrative report regarding the proposed Wedgewood projects and Jordan Gilmore, Golf Course Maintenance Leadworker, responded to Committee Member inquiries.

B. Update on FY 2018 Golf Projects

Committee Members discussed the contents of the administrative report regarding projects and Jordan Gilmore, Golf Course Maintenance Leadworker, responded to Committee Member inquiries noting the coming opening of the #15 blue tee and #13 forward tee.

**6. NEW BUSINESS**

A. Re-establishment of Subcommittees for FY 2019

MOTION BY CHAIR KIERNAN, SECOND BY COMMITTEE MEMBER DIVEL, AND CARRIED 6-0, to reestablish the subcommittees, reappointing Committee Members Divel, Kiernan, and Veale to the Greens Subcommittee, and Committee Members Eldridge, Regan, and Steel to the House Subcommittee.

B. Overview of Charity Shotgun Tournaments in June

Committee Members discussed the history and detail on charity shotgun tournaments.

Vinnie Poncino, Head Golf Professional, stated the Pro Shop prefers tournaments to be held on Mondays as they are the least busy; and opined there should be a cap on the number of shotgun tournaments per year.

Committee Members either individually or in agreement provided the following comments:

- A letter should be drafted to low attended tournaments to inform them of the loss of revenue to the City.
- Information regarding the existing charity shotgun tournaments and participation numbers should be provided at a future meeting.
- Charities could schedule shotgun tournaments the same day as an existing tournament at a different time.

Consensus was reached to agendize discussion regarding charity shotgun tournaments at a future meeting.

C. Brief on approved budget for FY 2019

Committee members discussed contents of the administrative report. Jordan Gilmore, Golf Course Maintenance Leadworker, responded to Committee Member inquiries.

**7. COMMUNICATIONS**

Jordan Gilmore, Golf Course Maintenance Leadworker, summarized the communications from the public detailed in the administrative report, and responded to Committee Member inquiries.

**8. ITEMS FROM STAFF**

Jordan Gilmore, Golf Course Maintenance Leadworker, discussed financial and maintenance activity at the course since the last meeting noting a staff vacancy, completed verticutting, and warm weather maintenance activities.

**9. ITEMS FROM COMMITTEE MEMBERS**

Committee Members discussed course operations and maintenance activities including status of the utility box painting project, Committee meeting attendance tracking, and a deflection device on #17.

**10. ADJOURNMENT**

MOTION BY CHAIR KIERNAN, SECOND BY COMMITTEE MEMBER DIVEL, AND CARRIED 6-0, to adjourn at 6:51 p.m. to a regular meeting to be held on Thursday, September 6, 2018 at 6:00 p.m. at the City of San Clemente Council Chambers located at 100 Avenida Presidio, San Clemente, CA.

\_\_\_\_\_  
Tim Kiernan, Golf Course Committee Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Gus Nelson, Golf Course Manager

Date: \_\_\_\_\_



# AGENDA REPORT

SAN CLEMENTE GOLF COMMITTEE  
Meeting Date: September 6, 2018

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**Department:** Beaches, Parks & Recreation  
**Prepared By:** Gus Nelson, Golf Course Manager

**Subject:** *Agenda Item 4A: Update on Proposed Wedgewood Projects*

**Discussion:** Fencing and landscaping at wedding ceremony site has been completed. Office expansion plans are still under development.

**Subject:** *Agenda item 4B: Update on 2018 Golf Projects*

**Discussion:** The cart path repair program has been assigned to a member of the Engineering staff to develop bid documents. It is expected to go out to bid sometime in January 2019.

As fall approaches there will be some tree trimming done. We currently have the low side perimeter (trees adjacent to Magdalena, Santa Margarita & San Luis Rey) planned to be completed by October.

**Subject:** *Agenda Item 6: Communications*

**Discussion:** Formal communications to the Golf Manager since the last meeting:

- There were a complaints from adjacent properties that trees needed trimming
- There was a complaint from an adjacent property regarding golf ball damage
- There was a complaint from an adjacent property regarding noise in the morning
- There was a complaint regarding odor in the upstairs bathroom
- There was a complaint that an exit sign at the clubhouse was 'buzzing'
- There was a complaint regarding the door handle of the downstairs bathroom
- There was a complaint regarding sprinklers coming on too early
- There were complaints regarding sprinklers that needed adjustment
- There was a complaint regarding the greens being too slow

**Subject:** *Agenda Item 7: Staff Report*

**Discussion:** The first hint that summer might be winding down happened this week as it was cool enough for the first time in months to need a jacket in the morning. This has been probably the warmest and most difficult summer ever at the muni. The warm, humid weather felt a lot like Hawaii (all the plumerias in town agree!) and this made maintenance at the course difficult. The grass on the greens just isn't cut out for night

time lows that don't dip below 70 degrees. The fungal pressure everywhere on the course has been extreme. It did not help that we went for about 11 days without water in late July, that just aggravated the stress and fungal pressure on the kikuyu grass fairways and roughs. The only grass that is happy is the Bermuda on the tees and in spots in the roughs.

Fortunately the cool mornings is evidence that we are finally moving on and the course will inevitably follow suit and green up. It was a challenge to keep the greens alive and well this summer but we accomplished it and now that better weather has arrived we can work on improving the speed and roll. It is much easier to fine tune the greens when you have grass so no apologies for being conservative during this summer.

This fall we will be aerifying fairways, verticutting and topdressing greens regularly plus a variety of other seasonal tasks. We are still down a crew member but will make sure everything gets done anyway.

Rounds and Revenue information will be brought and discussed at the meeting.