City of San Clemente
Annual Budget
Fiscal Year 2017-18
FY 2017-18 Budget Focus

“As we approach future years, it is essential the City do more with less.”
Budget Highlights
Erik Sund, Assistant City Manager
FY 2017-18 Budget Schedule

Budget Workshop/Public Hearing
- Monday, May 22, 2017 4:00 p.m.

Budget Adoption
- Tuesday, June 6, 2017 6:00 p.m.
FY 2017-18 Budget Key Themes

- Maintaining a strong financial foundation
  - Long-Term Financial Plan
  - AAA credit rating
- Restructuring to provide services more effectively
  - Public Works reorganization
  - Community Development operations assessment
  - Beaches, Parks, and Recreation reassessment of staffing needs
  - Public Safety Task Force; addition of 4th Firefighter; RFP for ambulance services
- Safeguarding essential technology and infrastructure
  - Continue to fund Infrastructure maintenance and Improvements
  - Information Technology Strategic Plan projects continue
  - $2.5 million transfer to help fund future City Facility projects
FY 2017-18
Budget Workshop/Public Hearing

- Budget Overview
- Department Budget Highlights
- CIP Program Overview
- City Council Decision Packages
- Public Hearing
- Questions/Comments
Budget Overview

Judi Vincent, Deputy Administrative Services Director
All Funds Summary
FY 2017-18

In Millions

<table>
<thead>
<tr>
<th></th>
<th>Revenues</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>$128.4</td>
<td>$134.5</td>
</tr>
</tbody>
</table>

The graph shows the comparison of revenues and expenditures in millions for the fiscal year 2017-18, with revenues slightly below expenditures.
# All Funds Overview

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>FY 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 68,004,260</td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>6,040,870</td>
</tr>
<tr>
<td>Capital Project Funds</td>
<td>3,749,830</td>
</tr>
<tr>
<td>Debt Service Fund</td>
<td>137,680</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>45,670,570</td>
</tr>
<tr>
<td>Internal Service Funds</td>
<td>10,850,550</td>
</tr>
<tr>
<td><strong>Total Spending Plan</strong></td>
<td><strong>$134,453,760</strong></td>
</tr>
</tbody>
</table>
General Fund Revenues & Expenditure Comparison
FY 2016-17 to FY 2017-18
($ in millions)
General Fund Operating Budget
Comparison
FY 2016-17 to FY 2017-18
Excluding Fund Balances, Capital Outlay & Reserve Transfers
($ in millions)
General Fund Operating Position

**FY 2017-18:**

Operating Revenue $61,489,120

Less: Operating Expenditures (60,472,770)

General Fund Operating Position $1,016,350
### Total General Fund Revenues
**FY 2017-18 - $63.3 million**

<table>
<thead>
<tr>
<th>Revenue Categories</th>
<th>FY 2016-17 Adj. Budget</th>
<th>FY 2016-17 Projected</th>
<th>FY 2017-18 Budget</th>
<th>Dollar Change</th>
<th>% Bud 16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$45,233,010</td>
<td>$45,351,450</td>
<td>$47,058,000</td>
<td>$1,824,990</td>
<td>4%</td>
</tr>
<tr>
<td>Permits &amp; Fees</td>
<td>1,721,130</td>
<td>1,783,900</td>
<td>1,767,770</td>
<td>46,640</td>
<td>3%</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>3,052,980</td>
<td>2,906,210</td>
<td>1,109,750</td>
<td>(1,943,230)</td>
<td>-64%</td>
</tr>
<tr>
<td>Service Charges</td>
<td>5,273,040</td>
<td>5,367,800</td>
<td>5,498,370</td>
<td>225,330</td>
<td>4%</td>
</tr>
<tr>
<td>Fines</td>
<td>557,000</td>
<td>557,000</td>
<td>562,000</td>
<td>5,000</td>
<td>1%</td>
</tr>
<tr>
<td>Interest &amp; Rents</td>
<td>2,178,500</td>
<td>2,308,950</td>
<td>2,873,770</td>
<td>695,270</td>
<td>32%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>89,750</td>
<td>161,500</td>
<td>71,000</td>
<td>(18,750)</td>
<td>-21%</td>
</tr>
<tr>
<td>Interfund Revenue</td>
<td>4,905,570</td>
<td>4,881,270</td>
<td>4,355,290</td>
<td>(550,280)</td>
<td>-11%</td>
</tr>
<tr>
<td>Revenue Subtotal</td>
<td>63,010,980</td>
<td>63,318,080</td>
<td>63,295,950</td>
<td>284,970</td>
<td>0%</td>
</tr>
</tbody>
</table>
Property Tax

![Diagram showing the trend of property taxes from 2008-09 to 2017-18. The values range from $22.4 million in 2009-10 to $31.1 million in 2017-18.]
Sales Tax

![Graph showing the trend of sales taxes from 2008-09 to 2017-18. The sales taxes are in millions and increase over the years.]

- 2008-09: $6.6
- 2009-10: $6.5
- 2010-11: $7.0
- 2011-12: $7.1
- 2012-13: $7.5
- 2013-14: $7.9
- 2014-15: $8.0
- 2015-16: $9.0
- 2016-17: $9.6
- 2017-18: $9.7
## Total General Fund Expenditures
### FY 2017-18 - $68 million

<table>
<thead>
<tr>
<th>Expenditure Categories</th>
<th>FY 2016-17 Adj. Budget</th>
<th>FY 2016-17 Projected</th>
<th>FY 2017-18 Budget</th>
<th>Dollar Change</th>
<th>% Bud 16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$17,533,590</td>
<td>$16,090,630</td>
<td>$18,086,600</td>
<td>$553,010</td>
<td>3%</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,360,540</td>
<td>1,293,190</td>
<td>1,300,800</td>
<td>(59,740)</td>
<td>-4%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>34,293,520</td>
<td>33,979,770</td>
<td>33,189,240</td>
<td>(1,104,280)</td>
<td>-3%</td>
</tr>
<tr>
<td>Other Charges</td>
<td>1,119,040</td>
<td>1,195,720</td>
<td>1,189,830</td>
<td>70,790</td>
<td>6%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>9,470,350</td>
<td>9,001,910</td>
<td>4,534,600</td>
<td>(4,935,750)</td>
<td>-52%</td>
</tr>
<tr>
<td>Interdepartmental Charges</td>
<td>4,208,920</td>
<td>4,208,920</td>
<td>4,813,310</td>
<td>604,390</td>
<td>14%</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>4,597,540</td>
<td>4,597,540</td>
<td>3,850,880</td>
<td>(746,660)</td>
<td>-16%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>594,310</td>
<td>593,000</td>
<td>1,039,000</td>
<td>444,990</td>
<td>75%</td>
</tr>
<tr>
<td>Expenditure Subtotals</td>
<td>73,177,810</td>
<td>70,960,680</td>
<td>68,004,260</td>
<td>(5,173,550)</td>
<td>-7%</td>
</tr>
</tbody>
</table>
Personnel Budget

- SCCEA MOU – New agreement effective July 1, 2107
  - 3 year agreement – through June 30, 2020
  - Salaries increases 3.1% in July each year
  - Offset by 1.1% increase each year in Employee pickup of retirement costs (full employee pickup by FY 2019-20)
  - Annual increase to City Paid portion of Health Insurance

- Ongoing Step Increases also included in FY 2017-18 budget
Staffing Changes - Highlights

Total Position Changes – FY 2017-18:
Total – 0.25 FTE DECREASE (All Funds)
- Decrease 0.75 FTE – General Fund
- Decrease 0.50 FTE – Golf Fund
- Increase 1.00 FTE – Utilities Funds

Frozen (Unfunded) Positions Remaining:
- 1.0 FTE Water Quality Code Compliance Officer (Clean Ocean Fund)
  - Pending Direction – City Council Decision Package
Staffing Changes - Highlights

Public Works Department and Utilities Department:
{Retirement of Long-Term Public Works Director}

- Split Public Works into 2 Departments:
  - Public Works Department (restructured) and Utilities Department
    - Add 1.0 FTE - New Utilities Director
    - Add 1.0 FTE - Management Analyst I
    - Eliminate 2.0 FTE - 2 Deputy Directors
    - Reclassify Utilities Operations Supervisor to Manager
    - Increase 3 Flex-Fill positions to Level II

- Net -0- FTE staffing increase in FY 2017-18 budget
Staffing Changes - Highlights

Community Development Department:
{Matrix Operational Assessment Study Completed}

- **Planning:** Reclassify Associate Planner to Senior Planner
- **Building:** Reclassify Community Dev. Spec. to Plans Examiner
- **Code Compliance:** Change allocations from Limited-Term to Regular Full-Time for 2 positions

- Net -0- FTE staffing increase in FY 2017-18 budget

- Reminder: Mid-Year Council Action March 2017
  - Added 2.25 FTE in Code Compliance and Planning
Staffing Changes - Highlights

Beaches, Parks, and Recreation (BPR): {Reassessment after opening of Ole Hanson Beach Club}

- **Recreation and Aquatics:**
  - Add 1.75 FTE - Customer Service Specialist II positions
  - Add 1.00 FTE - Recreation Coordinator
  - Decrease 0.50 FTE – Eliminate 2 benefitted part-time positions and restructure 3 others to full-time
  - Reclassify Recreation Supervisor to Aquatics Supervisor
Staffing Changes - Highlights

Beaches, Parks, and Recreation (BPR):
{Reassessment after opening of Ole Hanson Beach Club}

BPR Administration:
◦ Reclassify Assistant BPR Director to Recreation Manager
◦ Decrease 2.0 FTE - Eliminate 2 previously frozen (unfunded) positions (BPR Director and Management Analyst II)

Golf:
◦ Decrease 0.50 FTE – Eliminate vacant Office Specialist II
◦ Net 0.25 FTE staffing decrease in FY 2017-18 budget
10 Year Staffing Levels – FTE’s
All Funds

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time</td>
<td>204.11</td>
<td>200.11</td>
<td>194.11</td>
<td>191.11</td>
<td>188.11</td>
<td>188.11</td>
<td>187.11</td>
<td>186.11</td>
<td>189.86</td>
<td>195.11</td>
</tr>
<tr>
<td>Total FTE's</td>
<td>213.79</td>
<td>209.79</td>
<td>203.04</td>
<td>199.54</td>
<td>197.79</td>
<td>198.04</td>
<td>197.79</td>
<td>196.94</td>
<td>201.54</td>
<td>203.54</td>
</tr>
</tbody>
</table>
Pension Costs – General Fund

General Employees:
- Overall $120K (6%) decrease for FY 2017-18
- CalPERS Miscellaneous Plan:
  - FY 2016-17: 8.476% vs. FY 2017-18: 8.124% (4% decrease)
  - Addition of $169k for Unfunded Liability Payment
- Empower Plan (Retired/Inactive employees):
  - 8% Unfunded Liability Increase ($57k)
  - City will transition from Empower in FY 2017-18

Retired/Inactive Public Safety Employees:
- Required Contribution increases $445k (75%) increase
## Total General Fund Expenditures

### FY 2017-18

**by Department**

<table>
<thead>
<tr>
<th>Departments</th>
<th>FY 2016-17 Adj Budget</th>
<th>FY 2016-17 Projected</th>
<th>FY 2017-18 Budget</th>
<th>Dollar Change</th>
<th>% Bud 16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government*</td>
<td>$11,314,650</td>
<td>$10,900,540</td>
<td>$11,815,550</td>
<td>$500,900</td>
<td>4%</td>
</tr>
<tr>
<td>Finance &amp; Admin Services</td>
<td>3,717,230</td>
<td>3,596,650</td>
<td>3,493,230</td>
<td>(224,000)</td>
<td>-6%</td>
</tr>
<tr>
<td>Police Services</td>
<td>14,524,180</td>
<td>14,520,430</td>
<td>14,892,830</td>
<td>368,650</td>
<td>3%</td>
</tr>
<tr>
<td>Fire Services</td>
<td>9,031,050</td>
<td>9,017,350</td>
<td>9,457,920</td>
<td>426,870</td>
<td>5%</td>
</tr>
<tr>
<td>Marine Safety</td>
<td>1,686,890</td>
<td>1,638,250</td>
<td>1,705,630</td>
<td>18,740</td>
<td>1%</td>
</tr>
<tr>
<td>Community Development</td>
<td>5,985,030</td>
<td>5,158,580</td>
<td>5,422,010</td>
<td>(563,020)</td>
<td>-9%</td>
</tr>
<tr>
<td>Public Works</td>
<td>21,988,480</td>
<td>21,329,530</td>
<td>16,440,380</td>
<td>(5,548,100)</td>
<td>-25%</td>
</tr>
<tr>
<td>Beaches, Parks &amp; Rec.</td>
<td>4,930,300</td>
<td>4,799,350</td>
<td>4,776,710</td>
<td>(153,590)</td>
<td>-3%</td>
</tr>
<tr>
<td><strong>Expenditure Subtotal</strong></td>
<td><strong>73,177,810</strong></td>
<td><strong>70,960,680</strong></td>
<td><strong>68,004,260</strong></td>
<td><strong>(5,173,550)</strong></td>
<td><strong>-7%</strong></td>
</tr>
</tbody>
</table>
Interfund Transfers total $3.9 million, including:
- $580,000 to Reserve Funds – per LTFP
- **Additional $2.5 million to Facilities Maintenance Reserve**
- $756,290 to the Street Improvement Fund
- $815,410 -- City contribution to CASA Animal Shelter up $73k
- Payments to fund insurance and claims increases $470k
- DBA Funding included -- $30,000
- Community Grants -- $68,910
- Council Contingency -- $100,000 for FY 2017-18
Finance & Administrative Services - Highlights

- Overall Reduction due to one-time studies budgeted in prior year

- **Budget Enhancements:**
  - Extend Limited-Term Revenue Analyst to end of FY 2017-18
  - (projected revenue mostly offsets cost)
Public Safety - Highlights

Public Safety Total Funding = $26.1 million
(44% of General Fund Operating Budget)

- Police Services Total Funding = $14.9
- Fire Services Total Funding = $9.5 million
- Marine Safety Total Funding = $1.7 million
  - Budget moved from Beaches, Parks, and Recreation Department to consolidate Public Safety budgets
Public Safety – Highlights

Police Services - $14.9 million

- OCSD contract costs increase by $415,729 (2.98%)
- Full-time staffing levels remain the same
- Defund $35,000 for vacant half-time Investigator (extra help)
- Increases mainly due to labor contract negotiations
  - FY 2016-17 mid-year contract adjustment = $260,627 (1.9%)
  - Contract increase over original FY 2016-17 contract = $676,356 (4.93%)
Public Safety – Highlights

Police Services – (continued)

- Police Operations assessment study completed in FY 2016-17
- Public Safety Task Force established per City Council direction
- FY 2017-18 OCSD Contract to City Council on June 6, 2017
Public Safety - Highlights

Fire & Ambulance Services - $9.5 million

- OCFA base contract increases $356,000 (4.5%)
- OCFA contract also includes one full-time ambulance (actual cost)
- Budget includes funding second full-time ambulance with private ambulance transport provider
- Ambulance Services RFP in process
Public Safety - Highlights

Fire & Ambulance Services (continued)

◦ OCFA recommends adding 4th Firefighter on Engine 50
◦ Years 1 and 2 - Funded by OCFA (no City budget impact)
◦ Cost phased in to the City for Years 3 through 7
  ◦ Begin with 3 overtime positions
  ◦ Phase in to 3 regular positions by Year 8
◦ City would bear all costs starting year 8
◦ Letter Agreement to City Council on June 6, 2017
# Public Safety - Highlights

<table>
<thead>
<tr>
<th>Year</th>
<th>Fiscal Year</th>
<th>OCFA Cost Share</th>
<th>San Clemente Cost Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>1+</td>
<td>March 2017-June 2018</td>
<td>Three OT Positions</td>
<td>$610,385</td>
</tr>
<tr>
<td>2</td>
<td>2018/19</td>
<td>Three OT Positions</td>
<td>$477,209</td>
</tr>
<tr>
<td>3</td>
<td>2019/20</td>
<td>Two OT Positions</td>
<td>$323,123</td>
</tr>
<tr>
<td>4</td>
<td>2020/21</td>
<td>One OT Position</td>
<td>$164,593</td>
</tr>
<tr>
<td>5</td>
<td>2021/22</td>
<td>None</td>
<td>$164,593</td>
</tr>
<tr>
<td>6</td>
<td>2022/23</td>
<td>None</td>
<td>$164,593</td>
</tr>
<tr>
<td>7</td>
<td>2023/24</td>
<td>None</td>
<td>$164,593</td>
</tr>
<tr>
<td>8</td>
<td>2024/25</td>
<td>None</td>
<td>$164,593</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>OCFA</strong></td>
<td><strong>$1,575,310</strong></td>
<td><strong>San Clemente</strong></td>
</tr>
</tbody>
</table>

*Costs are based on current salary/benefits per MOU terms that run through August 2020; costs beyond 2020 are estimated using a 2% salary/benefit inflator.
Community Development - Highlights

- Assessment of Code Enforcement services and Planning Counter operations completed in FY 2016-17
- Mid-Year staffing changes added 2.25 FTE
- Variety of Staffing Reclassifications for FY 2017-18
- Efforts continue on abating residential and commercial nuisances

**Budget Enhancements:**
- Track-It System upgrade (ITSP project)
- Mobile Access to Trak-IT for Field Staff (ITSP project)
Public Works - Highlights

- Reorganized Department
- New Capital projects in CIP total $13.4 million
- New Maintenance projects in CIP total $5.1 million
  - Ongoing annual funding continues for minor maintenance projects: FY 2017-18 = $250,000

**Budget Enhancements:**
- Beach/Pier Concrete Picnic Tables
- Addition of 1.0 FTE for Management Analyst
Beaches, Parks, & Recreation - Highlights

- Marine Safety now included with Public Safety
- Several staffing changes in BPR Department

**Budget Enhancements:**
- Variety of Staffing Changes with Aquatic Emphasis
- Annual Halloween/Fall Special Event
- North Beach Farmer’s Market/Art Fair
- Fencing for Special Events (one-time purchase)
Ole Hanson Beach Club

Beaches, Parks, and Recreation/Recreation

Ole Hanson Beach Club (Summer Hours)
- Monday - Thursday: 10 a.m. – 6 p.m.
- Friday - Sunday: 10 a.m. – 2 p.m.
- Total Summer: 44 hours per week
- Total Fall/Winter: Anticipated 27 hours per week
- Total Spring: Anticipated 30 hours per week

San Clemente Aquatics Center
- Monday-Thursday: 5:30 a.m. – 8 p.m.
- Friday (school year): 12 p.m. – 6 p.m.
- Friday (summer): 8 a.m. – 6 p.m.
- Saturday, Sunday: 12 p.m. – 4 p.m.
- Total: 72-76 hours per week

*Each of the buildings and pools will also continue to be used for reservations outside of normal operating hours and will be staffed accordingly, but will not be open for the public.*
Fund Balance
June 30, 2018

<table>
<thead>
<tr>
<th>Fund Balance</th>
<th>Beginning</th>
<th>Increase</th>
<th>Decrease</th>
<th>Ending</th>
<th>% Chg</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted amounts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Reserve</td>
<td>11,401,000</td>
<td>694,000</td>
<td>-</td>
<td>12,095,000</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>11,401,000</strong></td>
<td><strong>694,000</strong></td>
<td>-</td>
<td><strong>12,095,000</strong></td>
<td><strong>6%</strong></td>
</tr>
<tr>
<td>Unassigned</td>
<td>7,939,179</td>
<td>-</td>
<td>(5,402,310)</td>
<td>2,536,869</td>
<td>-68%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,340,179</strong></td>
<td><strong>$694,000</strong></td>
<td><strong>$(5,402,310)</strong></td>
<td><strong>$14,631,869</strong></td>
<td><strong>-24%</strong></td>
</tr>
</tbody>
</table>
## General Fund – Five-Year Forecast

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Revenues</td>
<td>$61.5M</td>
<td>$63.2M</td>
<td>$65.0M</td>
<td>$66.7M</td>
<td>$68.6M</td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>60.5M</td>
<td>63.0M</td>
<td>65.3M</td>
<td>67.7M</td>
<td>70.2M</td>
</tr>
<tr>
<td>Projected surplus/deficit</td>
<td>$ 1.0M</td>
<td>$ 0.2M</td>
<td>$(0.3M)</td>
<td>$(1.0M)</td>
<td>$(1.6M)</td>
</tr>
</tbody>
</table>
Enterprise Funds - Highlights

Water & Sewer Funds

- Proposed Budget includes anticipated rate increase for Water (12%)
- Water & Sewer Cost-of-Service studies estimated to be completed FY 2017-18
- New Water rates expected to land October 2017
- Continue implementation of Lucity Computerized Maintenance Management System (CMMS)
- **Budget Enhancements:**
  - Staffing Adjustments
  - Portable Diesel Pump Replacement
  - Electronic Message Board for Construction and Repair projects
  - Cold Planer attachment for CAT Skid-Steer Loader
  - Electric Cart for Water Reclamation Plant
Enterprise Funds - Highlights

**Clean Ocean Fund**
- $3.1 million total operating budget
- Peer Understory Bird Deterrent project budgeted for $375,000 from Clean Ocean Improvement Reserve

**Golf Fund**
- **Budget Enhancements:**
  - Replacement of Tractor
Special Revenue Funds - Highlights

- **Street Improvement Fund**
  - Measure M2 Funds provide ongoing revenue source, but they are decreasing
  - General Fund annual transfer of $756,290 continues for FY 2017-18

- **Miscellaneous Grants Fund**
  - $330,000 for West Avenida Palizada Sidewalk improvements - CDBG Program initiative for FY 2017-18

- **Gas Tax Fund**
  - Three projects totaling $1.4 million included in FY 2017 budget
  - $700,000 for Arterial Street Pavement Maintenance

(Pgs. 137-145)
Special Revenue Funds - Highlights

- Air Quality Improvement Fund
  - Budget for San Clemente Trolley Operation $120k
  - Traffic Calming Program Budget of $80k

- Police Grants Fund
  - Portion of one deputy position continues to be funded by State COPS grant
Internal Service Funds - Highlights

- **General Liability Fund**
  - City continues to participate in the California Joint Powers Insurance Authority (CJPIA)
  - CJPIA Liability Insurance Premium budgeted at $1.9 million for FY 2017-18

- **Fleet Replacement Fund**
  - 9 pieces of fleet equipment are budgeted for replacement in FY 2017-18 - $164,740

- **Information Technology Fund**
  - **Budget Enhancements:** ITSP Projects: Upgrade/Replacement of Data Storage System; Upgrade/Replacement of Telephone System; Contract and Insurance Management Program; Conference Room Technical Improvements; Secondary Internet Service Connection, Replacement and Maintenance of Cameras.
Debt Service Fund - Highlights

- **Negocio Debt Service Fund**
  - General Fund transfer suspended in FY 2014
    - Rents cover operational costs and debt service
  - Remaining Debt Repaid FY 2016-17
  - Budgets for Rental Income and Operational Costs transferred to the General Fund in FY 2017-18
Questions/Comments
Capital Improvement Program
Ken Knatz, Principal Civil Engineer/Asset Manager
City Council Decision Packages
City Council Decision Packages

General Fund:
- Reclass Park Planner position to Assoc. Civil Engineer: $8,893
- Increase Time-base of Emergency Planning Coord. L/T: $0
- Portable Outdoor Stage for Special Events: $8,000
- Transportation Strategic Plan: $100,000

Utilities:
- Reestablish Water Quality Code Compliance Officer L/T: $64,298
- Environmental Program Intern: $15,702
COUNCIL DECISION ITEM
Reclassify Park Planner position to Associate Civil Engineer

General Fund – Public Works
- Ongoing Item
- Park Planner position currently vacant
- Total additional Cost = $8,833
COUNCIL DECISION ITEM
Increase Time-Base of Emergency Planning Coordinator

General Fund – Public Works

- Full-time position would be Limited-Term
- Offset by Grant Revenues(S.O.N.G.S. grant)
- Net Cost -0-
Portable Outdoor Stage for Special Events

General Fund – Beaches, Parks, and Recreation

- One-time item
- Small stage for popular family events
- Total Cost = $8,000
COUNCIL DECISION ITEM
Transportation Strategic Plan

General Fund – Public Works

- One-time item
- Review Transportation impacts and options in the City
- Total Cost $100,000
COUNCIL DECISION ITEM
Reestablish Water Quality Code Compliance Officer – Limited-Term

Utilities
- Reestablishes previously frozen position
- Limited-Term through FY 2019-20
- Administrative Citation Revenue offsets some cost
- Total Net Cost - $64,298
COUNCIL DECISION ITEM
Environmental Program Intern

Utilities
- One-Time Cost
- Total Cost = $15,702
Public Hearing
### City Council Decision Packages – Final Direction

**General Fund:**
- Reclass Park Planner position to Assoc. Civil Engineer: $8,893
- Increase Time-base of Emergency Planning Coordinator: -0-
- Portable Outdoor Stage for Special Events: 8,000
- Transportation Strategic Plan: 100,000

**Utilities:**
- Reestablish Water Quality Code Compliance Officer L/T: 64,298
- Environmental Program Intern: 15,702
Resources

All information pertaining to the City’s Budget is located at:

FY 2017-18 Budget Schedule

Budget Workshop/ Public Hearing
  ◦ Monday, May 22, 2017  4:00 p.m.

Budget Adoption
  ◦ Tuesday, June 6, 2017  6:00 p.m.