



**AGENDA FOR THE REGULAR MEETING
OF THE COASTAL ADVISORY COMMITTEE
FOR THE CITY OF SAN CLEMENTE, CALIFORNIA**

PLEASE NOTE NEW MEETING LOCATION AND TIME

**City Council Chambers
San Clemente Civic Center
100 Avenida Presidio
San Clemente, California**

**October 11, 2018
6:30 p.m.**

MISSION STATEMENT

The Coastal Advisory Committee's mission is to preserve, enhance, and where necessary, restore the quality of the coastal water resources and ensure proper and efficient use of the beaches, surf zone and coastal area for the benefit of present and future generations. The Committee shall strive to raise public awareness in promoting a positive environmental stewardship for the greater good of the San Clemente area.

The Committee shall advise the City Council by making recommendations on policy, programs and regulations related to the city's coastal environment and resources. Additionally, the Committee shall work to raise public awareness and promote a shared environmental vision by facilitating partnerships between State and local departments, community groups and businesses. In carrying out its mission, the Committee shall promote forward looking solutions regarding coastal resource issues including, but not limited to, air and water quality, pollution prevention, beach and coastal zone preservation, stewardship, solid waste reduction/recycling and sustainability.

RULES FOR ADDRESSING THE COMMITTEE

Members of the audience who wish to address the Committee are requested to complete one of the forms located on the table near the entrance of the Ole Hanson Room and submit it to the Chairperson. For matters on the agenda, public comments will be received at the time that the Coastal Advisory Committee considers the agenda item.

Please note: written material distributed to the Coastal Advisory Committee, after the original agenda packet was distributed, is available for public inspection in the Environmental Programs office located at 910 Calle Negocio, San Clemente, CA during normal business hours.

Members of the audience who wish to address the Committee on matters of public interest pertaining to the City may step to the podium, state their name and the City in which they reside, and make their presentation. Please limit presentations to three minutes. Since the Committee cannot discuss or take action on matters not on the agenda, items of concern which are not urgent in nature can be resolved more expeditiously by completing and submitting a written request to the Engineering Division, Environmental Programs Section.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Environmental Programs Assistant at (949) 361-6143. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

4. APPROVAL OF MINUTES

- A. September 13, 2018 Coastal Advisory Committee Meeting

5. PUBLIC INPUT

6. NEW BUSINESS

- A. Multi-Family Food Scrap Diversion Program - Global Green Memorandum of Understanding

A memo by Danna McIntosh, Environmental Services Coordinator, providing an overview of the MOU with Global Green to coordinate a pilot multi-unit complex food waste diversion program.

Staff Recommendation: Receive and File

- B. Coastal Advisory Committee Annual Work Plan

A discussion amongst CAC members and staff on the development and implementation of an Annual Work Plan for the CAC.

Staff Recommendation: Information and discussion item

- C. Clean Ocean Fee Renewal

A discussion amongst CAC members and staff on the renewal of the Clean Ocean Fee which is schedule to sunset on June 30, 2020.

Staff Recommendation: Information and discussion item.

7. COMMUNICATIONS

- A. Bacteriological Monitoring Report – Date of Posted Report September 2018

Information item – Receive and File

- B. September 2018 Environmental Programs Updates

A summary of recent activities conducted by the City related to runoff/surface water quality and solid waste and recycling.

Information item – Receive and File

8. REPORTS

- A. CAC Members

- B. City Staff

9. ITEMS FROM STAFF

A. Potential Future Agenda Items

A memo by Cynthia Mallett, Environmental Programs Supervisor, on scheduling of potential future Coastal Advisory Committee agenda items.

10. ITEMS FROM COMMITTEE MEMBERS

11. ADJOURNMENT

Adjourn to the next regular meeting of the Coastal Advisory Committee.

The next Coastal Advisory Committee is scheduled for Thursday, November 8, 2018 at 6:30 P.M., in the Ole Hanson Fireside Room at the Community Center, 100 N. Seville, San Clemente, California.

**MINUTES
CITY OF SAN CLEMENTE
REGULAR COASTAL ADVISORY COMMITTEE MEETING**

Thursday, September 13, 2018 @ 6:30 p.m.
City Council Chambers
100 Avenida Presidio, San Clemente, CA 92672

1. CALL TO ORDER

Committee Member Ambrose called the meeting to order at 6:34 p.m.

2. PLEDGE OF ALLEGIANCE

Committee Member Wu led the Pledge of Allegiance.

3. ROLL CALL

Present: Gary McCaughan, John McGuigan, Zhen Wu; Vice Chair Jorine Campopiano, Chair Susan Ambrose

Absent: Joseph Zidron

Staff Present: Cynthia Mallett, Environmental Programs Supervisor
Carl Stiehl, Senior Planner
Leslea Meyerhoff, AICP, Contract Planner
Eileen White, Recording Secretary

4. APPROVAL OF MINUTES

A. Minutes of the Regular Coastal Advisory Committee (CAC) Meeting of August 9, 2018

IT WAS MOVED BY COMMITTEE MEMBER MCCAUGHAN, SECONDED BY COMMITTEE MEMBER WU, AND UNANIMOUSLY CARRIED to receive and file the minutes of the Regular CAC meeting of August 9, 2018 as submitted.

5. PUBLIC INPUT

None

6. NEW BUSINESS

A. Resolution Adopting New Meeting Location and Time

Supervisor Mallett reviewed Resolution no. 18-01, which formally changes the meeting location and start time of the Coastal Advisory Committee as per the direction of the CAC at the August 9, 2018, meeting.

IT WAS MOVED BY COMMITTEE MEMBER MCGUIGAN, SECONDED BY VICE CHAIR CAMPOPIANO AND UNANIMOUSLY CARRIED TO ADOPT RESOLUTION NO. 18-01, A RESOLUTION OF THE COASTAL ADVISORY COMMITTEE OF THE CITY OF SAN CLEMENTE, CALIFORNIA, ESTABLISHING THE DATE, TIME AND LOCATION OF THE REGULAR MEETINGS OF THE COASTAL ADVISORY COMMITTEE AND REPEALING ANY OTHER RESOLUTION PROVISION IN CONFLICT HEREWITH

B. San Clemente Coastal Land Use Plan Amendment

A presentation by Carl Stiehl, Senior Planner and Leslea Meyerhoff, AICP, Local Coastal Plan Manager regarding a focused amendment directed by the City Council in June 2018 to the Local Coastal Program Land Use Plan related to the Major Remodel definition, the designation of the two parcels on Coronado Lane and other items.

Carl Stiehl, Senior Planner and Leslea Meyerhoff, Contract Planner, narrated a PowerPoint Presentation entitled, "City of San Clemente, Local Coastal Program Draft Land Use Plan Amendment, Coastal Advisory Committee," dated September 13, 2018. A copy of the Presentation is on file with Planning Division.

- In response to questions, staff reviewed history of the City's prior LUP which was created in 1996, but ultimately not certified by the California Coastal Commission (CCC) after it was withdrawn by the City rather than implementing revisions required by the CCC; noted certification of the LUP would improve the process for residents living in coastal areas to gain approval for renovations and other projects; advised the most cost effective way at this time to ensure beach sand is beach nourishment projects; provided an update on the Army Corps of Engineers (ACOE) sand nourishment project; agreed to provide additional information regarding beach nourishment to Supervisor Mallett for forwarding to the Committee; updated the Committee on grant applications; discussed importance of continuous monitoring, maintenance, and beach nourishment to ensure the shoreline is properly managed so it doesn't deteriorate beyond repair. Ocean structures, such as the jetties in place in Newport Beach, help to contain sand, have fallen out of favor with the CCC and would have to be designed and maintained with sensitivity and cooperation of many

partners, including the City, Orange County, CCC, Surfrider Foundation, etc. Staff recommended the Committee Members access the digital maps available online at the National Oceanic Atmospheric Administration (NOAA), Office of Coastal Management's website.

Comments included:

- Request that Supervisor Mallett forward new Committee Members McCaughan and Wu copies of presentations/staff reports presented to the CAC in the past.
- Requested Supervisor Mallett research and report back whether the City has the appropriate permits in place to take advantage of opportunistic sand prospects.
- Request that Supervisor Mallett forward staff contact information to the Committee Members for any questions/comments they may have.
- Comment that many community-based programs start out as small, grass-roots movements that can eventually become sponsored events with large scale participation.

Report received and filed.

C. Coastal Advisory Committee Annual Work Plan

A request by the CAC Members to consider the development of an annual work plan for the CAC.

Supervisor Mallett provided copies of CAC Action Item Summary since 2000, CAC Meeting Topic Action Items Log, Municipal Code Chapter 2.42 – Coastal Advisory Committee, and City of Oceanside Parks and Recreation Commission FY 2015-2017 Work Plan for the Committee Members to consider while developing their work plan. She referenced special studies the City has completed in the past, including monitoring and flow studies, watershed studies, etc., and offered to compile a reference binder. She encouraged the Committee to consider the upcoming Clean Ocean Fee Renewal, new trash regulations coming from the State, and any other new programs being implemented within the next few years for inclusion in their work plan. In response to questions/requests, she agreed to research if any of the City's Committees/Commissions have work plans and contact other cities to gather sample work plans as well; consult with Dave Rebensdorf and Tom Bonigut regarding which key items of vital importance the CAC could help with and report back; provide the list of priorities her department is currently working on. She suggested the CAC might want to consider mounting an educational campaign to educate the public regarding what is recyclable.

Supervisor Mallett encouraged the Committee Members to compile lists of proactive and reactive suggestions for the work plan and deliver them to her no later than October 1, 2018. She will organize and summarize their lists and

bring the information gathered for review and discussion at their October meeting.

8. COMMUNICATIONS

A. Bacterial Monitoring Reports August 2018

A summary of recent activities conducted by the City related to runoff/surface water quality and solid waste and recycling.

Supervisor Mallett agreed to contact the County to ask why data is not included for Pier Up and Pier Down locations.

B. August 2018 Environmental Programs Updates

A summary of recent activities conducted by the City related to runoff-surface water quality and solid waste and recycling.

Agenda items 7A & B received and filed.

9. REPORTS

A. CAC Members

Chair Ambrose announced California Coastal Cleanup Day from 9:00 a.m. to 12:00 p.m. on September 15, 2018; organized at six different San Clemente locations; free event posters are available and can be ordered through the CCC.

B. City Staff

Supervisor Mallett reported she is in the process of developing a Request for Proposal (RFP) to contract with a consultant to implement water quality monitoring projects including one around the pier to check for canine, human, and avian markers.

10. ITEMS FROM STAFF

A. Potential Future Agenda Items

Supervisor Mallett reviewed the status of Potential Future Agenda Items and requested the Committee Members provide input.

Supervisor Mallett requested the Committee Members discuss availability for an Anerobic Digester Tour in Perris, CA sometime in January. If the group leaves the City at about 8:00 a.m., they should be back in town by 1:00 p.m. Once the CAC has set the date, she will invite City Council to attend as well.

Following discussion, Committee Members requested Supervisor Mallett contact all parties and set up the Tour for January 9 or January 16, 2019.

11. ITEMS FROM COMMITTEE MEMBERS

None

12. ADJOURNMENT

IT WAS MOVED BY COMMITTEE MEMBER MCCAUGHAN, SECONDED BY COMMITTEE MEMBER MCGUIGAN AND UNANIMOUSLY CARRIED to adjourn the meeting at 8:53 p.m. to the next CAC meeting to be held on October 11, 2018, at 6:30 p.m. in Council Chambers located at 100 Avenida Presidio, San Clemente, California 92672.

Respectfully submitted,

Susan Ambrose, Chair

Attest:

Cynthia Mallett, Environmental Programs Supervisor



Memorandum Utilities

6.A.

October 8, 2018

To: Coastal Advisory Committee Meeting
From: Danna McIntosh, Environmental Services Coordinator
Subject: **Pilot Multi-Family Food Waste Participation Program with Global Green to Assist the City in Increasing Landfill Diversion Percentage**
Copies: Cynthia Mallett, Environmental Programs Supervisor

Summary

The City of San Clemente is required to meet CalRecycle mandates AB 1826 and SB 1383 which require the diversion of organic materials, including food waste and landscape trimmings, from the landfill. One of the target audiences for these two mandates is multi-family complexes. City staff was approached by Global Green, a southern California non-profit organization that has funding to assist two southern California cities to pilot an organics diversion program for multi-family complexes, to consider collaborating on an outreach program targeting multi-family complexes. A Memorandum of Understanding (MOU) between the City and Global Green is required to collaboratively implement a pilot program.

Background

Global Green, a non-profit organization that has resource recovery experts with nearly a decade of experience in diverting organics materials, will select two Southern California cities in 2018 as partners to participate in a new food waste recycling program focused on multi-family complexes. The objective of this program is to increase awareness about food waste prevention and recovery, increase participation in food scrap collection programs, and increase the percentage of food waste being diverted from the landfill. The two cities will be chosen based on existing access to food-waste-to-biogas production, which the City of San Clemente already has in place with its current agreement with CR&R to take curbside collected green waste and food waste (collectively called organic waste) to their anaerobic digester facility in Perris, California.

When organic waste is diverted from landfills, it can be converted into renewable fuel that can be used to fuel trucks, generate electricity or heat homes. This helps California meet its air pollution and climate goals while also increasing the landfill diversion percentage for municipalities which need to meet the 75% diversion goal by 2020. The City of San Clemente currently diverts 70% of its waste material and this program will be the catalyst to assist the City of San Clemente in meeting the required 75% diversion goal.

Global Green has implemented similar programs in California that address barriers to diverting food waste and will provide City staff with solutions to encourage more participation in the diversion program, thus leading toward meeting state mandates. The program consists of Global Green recruiting an “Eco-Ambassador” at each of the targeted multi-family complexes that will share knowledge to spark behavior change and empower residents of each complex to take sustainable action to divert their food waste. Global Green has developed an Eco-Ambassador Guidebook that provides six steps to a successful outreach program. The Eco-Ambassador program includes training workshops with local governments, Eco-Ambassadors from other complexes, and other community partners. Eco-Ambassadors learn how to implement recycling and food scrap collection programs in their buildings, how to conduct and perform visual waste audits, and how to help keep their neighbors engaged with diversion practices in their community.

The San Clemente City Council authorized the City Manager to sign the MOU at the September 18, 2018 City Council meeting. The value of Global Green’s services are approximately \$7,500.

As part of the agreement, the City will be required to purchase counter-top food collection pails as part of the pilot project. The cost for 600 pails is estimated at \$3,500. At least two types of pails would be purchased and used during the pilot project in order to get feedback from users on the pros and cons of each pail. This information will be helpful to educate the public on the type of pail they could purchase that might meet their personal needs and preferences. This information will be used for the next phase of the mandatory organic diversion program.

City staff held a conference call with Global Green staff on October 4, 2018 to begin coordination of the pilot project. The first step will be to coordinate an Eco-Ambassador training workshop which is planned for early November.