



## AGENDA

### SAN CLEMENTE GOLF COURSE COMMITTEE

THURSDAY, NOVEMBER 3, 2016. 6:00PM

CITY HALL, 100 Avenida Presidio  
Council Chambers

#### **\*\*PLEASE NOTE TIME AND LOCATION\*\***

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FOR ADDRESSING THE COMMITTEE: If you wish to address the Committee, please identify yourself to the Secretary and you will be permitted to speak at the appropriate time.

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**1. ROLL CALL**

**4. APPROVAL OF MINUTES**

Approval of minutes of the Regular Meeting held September 1, 2016

Approval of the minutes of the Joint Council/Commissions meeting held August 30, 2016

**5. PUBLIC INPUT**

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*Members of the audience who wish to address the Committee on matters of public interest pertaining to the City that are not on the agenda may stand, state their name and the City in which they reside, and make their presentation.*

*Please limit presentations to three minutes. Since the Committee cannot discuss or take action on matters not on the agenda, items of concern which are not urgent in nature can be resolved more expeditiously by completing and submitting a written request to the Beaches, Parks & Recreation Department or Golf Division.*

*For matters on the agenda, public comments will be received at the time the Committee considers the agenda item.*

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**6. OLD BUSINESS**

Updates on continuing business items: (A) courtesy placard; (B) forward tees, (C) #17 green project, (D) nursery green project, (E) putting green project, (F) general tee improvements and; (G) employee recruitment.

**7. NEW BUSINESS**

(A) Reconsideration of the project for #16 tee and associated amenities

**8. COMMUNICATIONS**

Presentation of any comments from public to staff since last meeting

**9. ITEMS FROM STAFF**

Monthly Report

**10. ITEMS FROM COMMITTEE MEMBERS**

**11. ADJOURNMENT**

Adjourn to the next Regular meeting January 5, 2017.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Written material distributed to the Golf Course Committee after the original agenda packet was distributed is available for public inspection in the Golf Division office, located at 402 Calle Bahia, during normal business hours.*



## CITY OF SAN CLEMENTE

### MINUTES OF THE REGULAR GOLF COURSE COMMITTEE MEETING

THURSDAY, SEPTEMBER 1, 2016, 7:00 P.M.

A regular meeting of the Golf Course Committee of the City of San Clemente was called to order on Thursday, July 7, 2016, at 7:00 p.m., at City Hall, Council Chambers, 100 Avenida Presidio, San Clemente, CA 92672.

#### 1. ROLL CALL

Committee members present: Nick Azzollini, Rick Divel, Kevin Kellerman, Darlyn Regan, Parker Steel, Dick Veale

Committee members absent: Tim Kiernan

Staff present: Gus Nelson, Golf Course Manager  
Maile Stivers, Administrative Assistant

#### 2. APPROVAL OF MINUTES

##### A. Approval of Minutes of the Regular Meeting held July 7, 2016

MOTION BY COMMITTEE MEMBER KELLERMAN, SECOND BY COMMITTEE MEMBER STEEL, AND CARRIED 6-0, to approve the minutes of the regular meeting held July 7, 2016.

#### 3. PUBLIC INPUT

None. Vinnie Poncino, Head Golf Professional,

#### 4. OLD BUSINESS

##### A. Courtesy Placard

Golf Manager Nelson reviewed the status of the courtesy placard and responded to Committee Member inquiries.

##### B. Forward Tees

Golf Manager Nelson summarized the contents of the administrative report, and responded to Committee inquiries.

##### C. Employee Recruitment

Golf Manager Nelson summarized recruitment efforts for a Course Leadworker and responded to Committee inquiries noting the new Leadworker will begin in early October.

**5. NEW BUSINESS**

A. Consideration of Changing Meeting Time to 6:00pm

Golf Manager Nelson summarized the contents of the administrative report.

MOTION BY COMMITTEE MEMBER KELLERMAN, SECOND BY COMMITTEE MEMBER STEEL, AND CARRIED 6-0, to adopt resolution 16-01 to change the regular meeting time from 7:00pm to 6:00pm.

B. Annual Financial Report

Golf Manager Nelson summarized the contents of the annual financial report and responded to Committee inquiries. The annual financial report was received and filed.

**6. COMMUNICATIONS**

Golf Manager Nelson read into the record the following communications from the public:

- Concerns about the website.
- Concerns about areas of standing water on the course.
- Concerns about the downstairs clubhouse restroom.
- Concerns about the cart path on #17 tee.
- Concerns about the drinking fountain on #5 tee.
- Concerns about a dead tree from a neighboring property near #13.
- Concerns that the American flag is too small.
- Concerns about the condition of the cart path near #16 restroom.

**7. ITEMS FROM STAFF**

Golf Manager Nelson summarized his monthly report and discussed financial and maintenance activity at the course since the last meeting.

**8. ITEMS FROM COMMITTEE MEMBERS**

Committee Members discussed maintenance activities including the condition of the putting green with possible future improvements, a missing bench on #9, and areas of clover on #10 green.

**9. ADJOURNMENT**

MOTIONED BY COMMITTEE MEMBER AZZOLLINI, SECONDED BY CHAIR DIVEL, AND CARRIED 6-0, to adjourn at 8:17 p.m. to the next regular meeting to be held on Thursday, November 3, 2016 at 6:00 p.m. at City Hall located at 100 Avenida Presidio, San Clemente, CA in City Council Chambers.

\_\_\_\_\_  
Rick Divel, Golf Course Committee Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Gus Nelson, Golf Course Manager

Date: \_\_\_\_\_

# CITY OF SAN CLEMENTE

## Meeting Minutes

### Joint City Council/Commissions/Committees Meeting Agenda August 30, 2016

*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.*

A Joint City Council/Commissions/Committees Meeting City Council was called to order on August 30, 2016 at 7:00 p.m. at the San Clemente Municipal Golf Course, Wedgewood Banquet Room, located at 150 Avenida Magdalena, San Clemente, California, by Mayor Baker.

**CITY COUNCIL  
MEMBERS PRESENT**

BROWN, DONCHAK, HAMM, WARD,  
MAYOR BAKER

**CITY COUNCIL  
MEMBERS ABSENT**

NONE

**PLANNING COMMISSION  
MEMBERS PRESENT**

BLACKWELL, CRANDELL, EGGLESTON,  
WU, CHAIRPERSON BROWN

**PLANNING COMMISSION  
MEMBERS ABSENT**

TALLEY, SMITH

**GOLF COURSE  
COMMITTEE MEMBERS  
PRESENT**

AZZOLLINI, KELLERMAN, KIERNAN, REGAN,  
STEEL, VEALE, CHAIR DIVEL

**GOLF COURSE  
COMMITTEE MEMBERS  
ABSENT**

NONE

**BEACHES, PARKS AND  
RECREATION COMMIS-  
SION MEMBERS  
PRESENT**

AYER, BANDARUK, SHAW, CHAIR STREGER

**BEACHES, PARKS AND** DOREY, GATES, SMITH

**RECREATION COMMIS-  
SION MEMBERS ABSENT**

**HUMAN AFFAIRS  
COMMITTEE MEMBERS  
PRESENT**

CHILDS, SMITH, CHAIR DROWN

**HUMAN AFFAIRS  
COMMITTEE MEMBERS  
ABSENT**

EWING, HASBROOK, JUNCAL, SUTHERLAND

**COASTAL ADVISORY  
COMMITTEE MEMBERS  
PRESENT**

AMBROSE, BETTS, McMAINS, HASKINS,

**COASTAL ADVISORY  
COMMITTEE MEMBERS  
ABSENT**

NONE

**INVESTMENT ADVISORY  
COMMITTEE MEMBERS  
PRESENT**

ANDERSON, BAKER, CARTER, D'ITRI,  
CHAIRPERSON TAYLOR

**INVESTMENT ADVISORY  
COMMITTEE MEMBERS  
ABSENT**

NONE

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1. **Call to Order**

The meeting was called to order by Mayor Baker at 7:00 p.m.

2. **Pledge of Allegiance**

Deputy Community Development Director King led the Pledge of Allegiance.

### 3. **Round Table**

#### Planning Commission

Chair Brown reviewed the Planning Commission's recent activities, including Land Use Plans such as the Local Coastal Plan, a General Plan Amendment, Hospital Zoning, Medical Marijuana Ordinance, Sober Living Home and Vacation Rentals; multiple road improvement projects; and several cultural heritage permits for projects near cultural sites.

#### Coastal Advisory Committee

Committee Member McMains reviewed the Coastal Advisory Committee projects which include tracking street sweeping results by tonnage, worked with the AP Science program at San Clemente High School on water quality and sustainability grants and grant opportunities for sand replenishment.

#### Golf Course Committee

Chair Divel reviewed the history of the municipal golf course; noted that they are working on acquiring a new set of tees.

#### Investment Advisory Committee

City Treasurer Taylor provided an overview of the City's portfolio; noted the City hired Chandler Asset Management to manage its portfolio and Chandler has exceeded its performance measures over the past 2 ½ years.

#### Human Affairs Committee

Chair Drown provided an overview of the Committee's notable work including hosting training for junior high and high school students on dating violence, delivering a presentation at the Dorothy Visser Senior Center concerning fraud directed at senior citizens, collaborated with Love San Clemente and making progress towards getting a rape evidence intake center in south Orange County.

Beaches, Parks and Recreation Commission

Chair Streger reviewed Beaches, Parks and Recreation projects which include approving policies for replacement of playground equipment, opened 3 new parks, expanded the smoking prohibition, added pet waste dispensers, formalized an agreement with the Ocean Festival, which include banning the use of drones over beaches; noted their next focus will be to work on the Beaches, Parks and Recreation Master Plan.

4. **Oral Communications**

**Golf Course and Surfing Restrictions**

Andrew McBeth, San Clemente, suggested that the putting greens at the Municipal Golf Course should be comparable to the greens on the golf course; urged Council to consider limiting the hours that surfing is prohibited (“blackballing”) in certain areas of the beach citing safety concerns with the large number of surfers in a small portion of the water.

5. **Adjournment of Commissions and Committees**

The Planning Commission, Coastal Advisory Committee, Golf Course Committee, Investment Advisory Committee, Human Affairs Committee and Beaches, Parks and Recreation Commission adjourned at 7:33 p.m.

6. **Adjournment of City Council Meeting**

MOTION BY COUNCILMEMBER HAMM, SECOND BY COUNCILMEMBER BROWN, CARRIED 5-0, to adjourn at 7:33 p.m. to an Adjourned Regular City Council Meeting. Council will adjourn at this time to 8:00 p.m. in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California.

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CITY CLERK of the City of  
San Clemente, California

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MAYOR of the City of  
San Clemente, California





# AGENDA REPORT

SAN CLEMENTE GOLF COMMITTEE  
Meeting Date: November 3, 2016

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**Department:** Beaches, Parks & Recreation  
**Prepared By:** Gus Nelson, Golf Course Manager

**Subject:** ***AGENDA ITEM 6A: COURTESY PLACARD***

**Discussion:** Placard holders have been backordered since before our last meeting. Staff is working with vendor to get them delivered asap.

**Subject:** ***Agenda item 6B: Forward Tees***

**Discussion:** Forward tee project is still a top priority and work will commence as soon as winter overseeding and the nursery green project is complete.

**Subject:** ***Agenda item 6C: #17 green expansion project***

**Discussion:** The expansion of the #17 green has been largely completed. This was a priority last winter but we simply did not have enough staff to do the project. The green itself will be re-opened Friday, October 28<sup>th</sup> with the new area roped off. It will take a few weeks of mowing and fine tuning before the project is truly complete.

**Subject:** ***Agenda Item 6D: Nursery green***

**Discussion:** We will commence immediately to restore the old nursery green behind the 18<sup>th</sup> tee box. This is necessitated by the ongoing infestation of greens 2 and 11 with swine cress, a weed which is difficult to control with chemicals and more suited to 'cupping' out.

**Subject:** ***Agenda Item 6E: Putting green project***

**Discussion:** The Assistant City Manager has asked staff to obtain quotes for the project. The project was reviewed with the USGA agronomist during his visit Oct. 27<sup>th</sup>. The consultant agreed with staff's concerns regarding the details of the project and possible negative effects on the green. Staff will discuss these concerns with the committee and the ACM.

**Subject:** ***Agenda Item 6F: General tee improvements***

**Discussion:** The general tee improvements and re-leveling project remains a top priority and work will be done during the remainder of the fiscal year. Some tees will be addressed during the overseeding process, while some will be done in Spring with fresh bermudagrass sod.

**Subject:***Agenda Item 6G: Employee recruitment update*

**Discussion:**    New Golf Course Lead Worker Jordan Gilmore came on board in October. Jordan was most recently the Assistant Superintendent at La Costa Resort in Carlsbad.

**Subject:***Agenda Item 7A: Reconsideration of the project for 16 tee and associated amenities*

**Discussion:**    This project was one of the top priorities of the committee last year but was cut during the budget development process. Chair Divel has requested it be brought back for reconsideration for the FY 2018 process.

**Subject:***Agenda Item 8: Communications*

**Discussion:**    Formal communications to the Golf Manager since the last meeting:

- There were complaints/questions about the website
- There were complaints regarding trees along Ave. Magdalena north of the 13<sup>th</sup> tee box
- There was a complaint regarding the CH downstairs bathroom which is maintained by the restaurant.
- There was a complaint/question about the cart path on #17 tee
- There was a complaint/question about the drinking fountain on #5 tee
- There was a complaint about leaves dropping from the eucalyptus trees on hole 14 onto adjacent properties
- There were complaints regarding a wedding that occurred
- There was a complaint about brush on the 15<sup>th</sup> and 16<sup>th</sup> holes
- There was a complaint regarding an irrigation head out of adjustment and hitting an adjacent home
- There was a complaint about the project on 17 green

**Subject:***Agenda Item 9: Staff Report*

**Discussion:**    Fall/ Winter is finally approaching and that means long awaited projects will finally be getting underway. We will be busy bees this winter and will try to complete our projects without totally abandoning course maintenance. We finally have a decent crew and will try to get as much done as possible prior to spring. With spring comes the onset of heavy mowing schedules and most likely two crew retirements which will again cause us temporary discomfort.