



Are you considering improvements to a designated historic structure?

Is your proposed project abutting, or within a 300-foot radius of, an historic property?

Will your planned improvement occur within an Architectural Overlay District?

If you have answered “Yes” to any of these questions, your project is most likely subject to discretionary review and approval as part of the **Cultural Heritage/Architectural Review Process**. Before applying for a Cultural Heritage Permit or Minor Cultural Heritage Permit, you are strongly encouraged to schedule a **design consultation** with a member of our Planning Division staff.

A design consultation is an informal meeting in which the applicant provides a conceptual overview of the proposed project and, in turn, receives from staff a summary of relevant development standards, application requirements, formal review procedures, and some of the significant issues and community concerns that may arise as the project moves through the review process. The meeting is intended to help the applicant save time and expense by identifying potential obstacles to the project’s approval.